

Regional School District 13
Board of Education

Finance Committee Minutes
May 22, 2013

Conference Room – Memorial School

Present: Susan Viccaro, Ron Melnik, Mary Jane Parsons, Joe Ochterski,
Robert Fulton

Called to order: 5:37 PM

Public Comment: None – No members of the public present.

Approval of Agenda: *Mary Jane Parsons moved and Joe Ochterski 2nd, Passed with 3 ayes.*

Approval of Minutes of April 24, 2013: *J Ochterski moved and Mary Jane Parsons 2nd, Passed with 3 ayes.*

We discussed the Facilities Utilization Study RFP. Ron Melnik will request a quote from Dr. Chung for an update to the Demographic Study, based on the changes in student population and new births in the last 2 years. We will request that the firms bidding on the Utilization Study quote with and without a demographic update component. CRHS will remain on the list of schools to be reviewed, as technology and security are two areas we want addressed district wide. We then went through the draft of the RFP and made changes as necessary. A revised RFP will be emailed to the Board by Friday, May 24th. After reviewing a tentative timeline, we realized time was of the essence, and tonight we will request that the Board of Ed authorize the Finance Committee to approve the newspaper publication of the finalized RFP.

We discussed the probable revenue shortfall due to CT state budget cuts, specifically the transportation grant. At our next meeting, Susan and Ron will have a list of possible budget restraints that will help minimize the gap.

Susan advised us that there has been no interest within the District for the Board of Ed meeting secretary position. We will research other compensation arrangements.

Adjournment: *Joe Ochterski moved, Mary Jane Parsons 2nd, to adjourn at 7:17 PM*

Respectfully submitted,

Mary Jane Parsons